

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on November 12, 2013, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Kessler, President
 Mr. Robert Projansky, Vice President
 Mrs. Valerie Buccino
 Mrs. Jann Skelton

Absent: Mrs. Marianne Bohrer

Also Present: Dr. Linda Freda, Superintendent
 Mr. Michael Halik, Business Administrator / Board Secretary
 Mr. Gary Higgins, Auditor

PRESENTATIONS

Mr. Higgins began by presenting an overview of the June 30, 2013, Audit/Synopsis Report to the Board.

PRESIDENT'S REPORT

None

SUPERINTENDENT'S REPORT

Dr. Freda congratulated Mr. Projansky for reelection to the Board.

She reminded everyone of the upcoming "Turkey Trot" organized by Mr. Sancetta. Students in grades 4, 5 and 6 will run a mile for donations of turkeys and canned food. The turkeys and canned food will be donated to various homeless shelters in Essex County.

Dr. Freda also discussed the professional development recently held for the members of the Special Education Department that focused on comprehension strategies for struggling readers.

PUBLIC RECOGNITION

Mrs. Lee, 6 Hemlock Drive – inquired about a Spanish Teacher position
Mr. Mansbach, 16 Andrea Drive – asked about reinstating the Spanish Teaching position.

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the Pre-Kindergarten class to Fairfield Farms.

Moved: Mrs. Skelton Seconded: Mrs. Boccino
Yes: 4 No: 0

G2. RESOLVED that the Board of Education approve the 2nd Grade class trip to the Paper Mill Playhouse.

Moved: Mrs. Skelton Seconded: Mrs. Boccino
Yes: 4 No: 0

G3. RESOLVED that the Board of Education approve the 6th Grade class trip to Montclair State University.

Moved: Mrs. Skelton Seconded: Mrs. Boccino
Yes: 4 No: 0

G4. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Winter Biddy Basketball.**

Moved: Mrs. Skelton Seconded: Mrs. Boccino
Yes: 4 No: 0

G5. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Winter Bidy Basketball (session 2)**.

Moved: Mrs. Skelton Seconded: Mrs. Boccino

Yes: 4 No: 0

G6. RESOLVED that the Board of Education approve the attached list of bus route changes for the 2013-2014 school year.

Moved: Mrs. Skelton Seconded: Mrs. Boccino

Yes: 4 No: 0

G7. RESOLVED that the Board of Education approve the attached Proposal with Presentation from **Statistical Forecasting, LLC, of Seacaucus, NJ**, to Perform Demographic Services for the North Caldwell Board of Education in the amount of \$7,300.00.

Moved: Mrs. Skelton Seconded: Mrs. Boccino

Yes: 4 No: 0

G8. RESOLVED that the Board of Education approve **Policy 6660, Student Activity Fund**, at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Boccino

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of October 15, 2013**.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

- B2. RESOLVED** that the Board of Education approve the **October 31, 2013, payroll** in the amount of \$303,890.35.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

- B3. RESOLVED** that the Board of Education approve the **October 18, 2013, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

- B4. RESOLVED** that the Board of Education approve the **October 29, 2013, Hand Check Register** in the amount of \$213,545.69.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

- B5. RESOLVED** that the Board of Education approve the **November 12, 2013, Bills and Claims** in the amount of \$246,725.52.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

- B6. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for September 2013.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

- B7. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major

Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

B8. RESOLVED that the Board of Education accept the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report for the fiscal year ending June 30, 2013.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

B9. RESOLVED that the Board of Education approve the attached Corrective Action Plan for fiscal year ending June 30, 2013, regarding the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

PERSONELL RESOLUTIONS

P1. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:

Name	Date	Workshop	Cost	Travel
Armstrong, A.	1/7/14	Guided Reading	\$225.00	
Bryer, C.	12/6/13	Conquer Math	\$125.00	
Burg, A.	1/25/14	Art Conference	\$85.00	
Burg, A.	11/5/13	Art & Technology	\$25.00	
Carella, K.	3/4/14	Conquer Math	\$125.00	
Doyen, G.	1/7/14	Guided Reading	\$225.00	
Edwards, J.	12/5/13	Conquer Math	\$125.00	
Garthwaite, J.	12/16/13	Conquer Math	\$125.00	
Halik, M.	11/19/13	NJASBO		\$62.70
Jeffrey, J.	11/5/13	Tech Integration	\$25.00	
MacDonald, L.	12/9-10/13	Conquer Math	\$389.00	
Norton, L.	12/17/13	IPAD Workshop	\$229.00	
Root, S.	10/10, 3/7/14	Conquer Math	\$125.00	
Tarantino, T.	1/13/14	Co-Teaching	\$235.00	
Toth, M.	1/13/14	Co-Teaching	\$235.00	
Wozniak, T.	12/6/13	Conquer Math	\$125.00	

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

- P2. RESOLVED** that the Board of Education approve **Jenna Veneziano** as a teacher at a prorated salary of \$45,647.00 (BA Step 1) effective November 1, 2013 to June 30, 2014.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

- P3. RESOLVED** that the Board of Education approve Family Medical Leave for **Agnes Icker** effective November 18, 2013 to January 24, 2014.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

OLD BUSINESS

- The Board was updated about the Community Survey.
- The Board training for the Certification Program will be Friday, January 17, 2014, at 6:30 p.m.

NEW BUSINESS

Mrs. Skelton, as a member of the NCPE, would like to engage students in collecting items for health kits to be sent to the Philippines following the tornado devastation.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

As there was no further business to discuss, the Board adjourned at 8:05 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary